

PacFAA EC Meeting Minutes
May 19, 2022
3:00 - 4:00 PM

1. Call to Order
 - a. The meeting was called to order by Kolby Santiago, President at 3:09 pm.
 - b. Members present:
 - i. Kolby Santiago - President
 - ii. Pam Palermo - Vice President
 - iii. Shana Kaneshiro - Secretary
 - iv. Kirk Ishida - Treasurer Elect
 - v. Frank Green - UH West Oahu
 - vi. Carna Brown - Outgoing Treasurer
 - vii. Eli Jennings - Past President
 - viii. Dayna Isa - Rep at Large
 - ix. Jodie Kuba - Past Past President
 - x. Jeff Anderson - President Elect
 - xi. Tammie Fonoimoanai - Rep at Large
 - c. Members not present:
 - i. Heather Florendo, Rep at Large
 - ii. Troy Takahashi - Rep at Large
 - iii. Jannine Oyama - Treasurer
2. Introductions
 - a. [Position and Responsibilities](#)
3. Vote on 2223 Representatives at Large
 - a. MOTION: Pam Palermo motion to nominate four (4) Reps at Large.
 - i. Dayna Isa
 - ii. Troy Takahashi
 - iii. Tammie Fonoimoana
 - iv. Heather Florendo
 - b. SECOND: Shana Kaneshiro
 - c. MOTION: Passed
4. Approve previous [EC minutes from April 1, 2022](#)
 - a. MOTION: Jeff Anderson motion to approve minutes from previous meeting on 4/1/22
 - b. SECOND: Pam Palermo
 - c. MOTION: Approved.
5. Treasurer's Report
 - a. Reported by Carna (Jannine not present)
 - i. Current Checking Balance: \$50,6651.40
 - ii. Current Savings Balance: \$11,745.42
 - iii. 3 CDs
 1. 12-23 Month Biz CD 7181 - \$5,567.26. As of May 11, 2022
 2. 12-23 Month Biz CD 3756 - \$5,741.67. As of May 13, 2022
 3. 12-23 Month Biz CD 0426 - \$16,114.80. As of May 16, 2022
 - b. There's been a change in IRS laws related to how taxes for non-profit organizations are required to file their taxes (now required to file electronically). Our accountant did not have that capability so he asked for assistance from a colleague. An extension has been filed

since we would not have been able to meet the May 17 deadline. Carna will make sure with the accountant that we will not be charged extra for filing the extension.

6. Conference Budget/Expenses Review
 - a. Post conference PacFAA meeting was held
 - b. Bills have been submitted to the treasurer and are in the process of being paid
7. Review and Approval of Budgets
 - a. Committee: 2223 Admin, Bylaws, Elections, Comm, Memb, Budget
 - i. Activities:
 1. Operation Budget
 - a. Leave as is
 2. NASFAA Leadership (Conference) - Suggestion was made for Jeff and Kolby to attend (Kolby never attended); conference for new association leaders
 - a. Suggestions were made to double the budget request since two people may attend
 3. Meetings
 - a. Leave as is
 - ii. MOTION: Eli Jennings motion to approve increased budget.
SECOND: Jeff Anderson
MOTION: Approved
 - b. Committee: Outreach
 - i. Activities
 1. Financial Aid Nights - all islands
 2. Financial Aid Nights - Hawaii Island
 - ii. There was discussion around whether some events will revert back to being in-person. Events will remain virtual.
 - iii. MOTION: Eli Jennings motion to approve budget as is.
SECOND: Kirk Ishida
MOTION: Approved
 - c. Committee: Training
 - i. Activities
 1. HSCW
 - ii. MOTION: Jeff Anderson motion to approve budget as is.
SECOND: Eli Jennings
MOTION: Approved
 - d. Committee: Conference
 - i. Activities
 1. Conference
 2. Hospitality
 3. Other
 - ii. The 2019-2020 budget was copied over to propose for the 2022-2023 conference.
 - iii. We are hoping to return to an in-person conference in 2023.
 - iv. MOTION: Jeff Anderson motion to approve budget as is.
SECOND: Eli Jennings
MOTION: Approved
8. PacFAA Master Calendar
 - a. Next Meeting - Kolby will send out an invite for our next meeting; possibly in mid-late June
9. Adjourn
 - a. MOTION: Pam Palermo motion to adjourn the meeting.

- b. SECOND: Eli Jennings
- c. MOTION: Passed. Meeting was adjourned at 4:08 pm.