1. **Call to Order**
   a. Meeting called to order by Heather Florendo, at 3:15 pm.
   b. **Members Present**
      i. Jodie Kuba – Past President
      ii. Kolby Santiago – President Elect
      iii. Heather Florendo – Vice President
      iv. Carna Brown – Treasurer
      v. Jannine Oyama - Treasurer-Elect
      vi. Troy Takahashi – Rep at Large/Webmaster
      vii. Pamela Palermo – Representative at Large
   c. **Members Not Present**
      i. Eli Jennings - President

2. **PacFAA Spring Conference - March 31 - April 1, 2022**
   a. Review Dates and Prices from previous meeting notes.
   b. Jannine suggested that rather than gift cards, we could use the money to pay someone to do a fun session such as cooking, yoga, etc. Kolby will ask Frank if he knows of anyone willing to do a cooking demonstration.
   c. Discussed possible conference themes.
      i. Resilience & Reinvention - Overcoming hardships and challenges
      ii. Embracing Change & Transformation - Breakthrough Innovation & Creativity, Leading Change, Reengagement
      iii. Pam suggested that maybe we could come up with a theme different from what we’ve been hearing for the past 2 years. Something new and uplifting. We will think about suggestions and email the group if we have any ideas.
   d. Carna will purchase Hopin Start Up plan for 3 months (February, March, April).
   e. Conference Registration will run from February 22 - March 21, 2022.

3. **Nominations and Elections**
   a. **MOTION**: Jodie Kuba motioned to approve committee members, Kolby Santiago, Troy Takahashi and Jannine Oyama
   b. **SECOND**: Pamela Palermo
   c. **DISCUSSION**: None
   d. **MOTION**: Passed
   e. Troy will send out a call for nominations to be submitted by February 16, 2022.
   f. EC will meet on February 17, 2022 to approve the Ballot.
   g. Elections open February 18, 2022
   h. Election to close on March 21, 2022

4. **Approval of Minutes from January 18, 2022**
   a. **MOTION**: Carna Brown motion to approve minutes
   b. **SECOND**: Kolby Santiago
   c. **DISCUSSION**: None
   d. **MOTION**: Passed

5. **Adjourn**
   a. **MOTION**: Jannine Oyama
   b. **SECOND**: Kolby Santiago
   c. **DISCUSSION**: None
d. MOTION: Passed

Meeting adjourned at 4:20 p.m.