

PacFAA Executive Council Meeting Minutes
December 07, 2021
3:30 a.m. – 4:30 p.m.
Virtual via Zoom

1. Call to Order
 - a. Meeting called to order by Eli Jennings, President, at 3:43pm.
 - b. Members Present
 - i. Jodie Kuba – Past President
 - ii. Eli Jennings – President
 - iii. Kolby Santiago – President Elect
 - iv. Heather Florendo – Vice President
 - v. Carna Brown – Treasurer
 - vi. Troy Takahashi – Web Master
 - vii. Jannine Oyama – Treasurer-Elect
 - viii. Frank Green -
 - c. Members Not Present
 - i. Pamela Palermo – Representative at Large
2. PacFAA Spring Conference
 - i. Hopin - Heather gave an overview
 1. Event technology, web based program that is commonly used to do conferences. Had 2 meetings with Hopin representatives. First meeting was basic. Second was more detailed that included a demo. Seems user friendly. Easy to purchase and requires no contract. They also have a call center for customer service.
 2. Prices vary depending on the options we want. The plan we are interested in is the Starter Plan which is \$99 per month. No contract needed. We think 3 months would be sufficient to allow for registration and viewing of sessions and presentations after the event.
 3. Estimated cost would be \$198/mo x 3 = \$622 + any additional taxes.
 4. MOTION: Jannine Oyama motion to use Hopin for the conference.
 5. SECOND: Heather Florendo
 6. DISCUSSION: None
 7. MOTION: Passed
 - ii. Conference Committee must:
 1. Meet to come up with proposal to include:
 - a. Conference Budget
 - b. Theme
 - c. Date - March 31 and April 1, 2022
 - d. Price - Need registration pricing scale
 - e. Registration open date and deadline.
 2. Once approved, request presenters
 - a. NASFAA Chair
 - b. FSA - Refer to Jannines email from June 16, 2021 for timeline and instructions.

3. Post Office Renewal - Janine paid, so we're good for another year.
4. Treasurer's Report
5. Financial Aid Nights - Frank gave update for Spring 22
 - a. Change focus and do it by island
 - b. TR 6-8 PM
 - c. Rotate Islands and repeat for 4 cycles
 - d. Schedules will be sent to us next week
6. Adjourn
 - a. MOTION: Jannine Oyama
 - b. SECOND: Carna Brown
 - c. DISCUSSION: None
 - d. MOTION: Passed
 - e. Meeting adjourned at 4:36 p.m.