

PacFAA Executive Council Meeting Minutes

October 25, 2021

11:00 a.m. – 12:00 a.m.

Virtual via Zoom

1. Call to Order
  - a. Meeting called to order by Eli Jennings, President, at 11:00 a.m.
  - b. Members Present
    - i. Jodie Kuba – Past President
    - ii. Eli Jennings – President
    - iii. Kolby Santiago – President Elect
    - iv. Heather Florendo – Vice President
    - v. Carna Brown – Treasurer
    - vi. Troy Takahashi – Web Master
    - vii. Pamela Palermo – Representative at Large, Joined Zoom Meeting at 11:15 a.m.
  - c. Members Not Present
    - i. Jannine Oyama – Treasurer-Elect
2. Approval of Minutes from 10/8/2021
  - a. MOTION: Heather Florendo motioned to approve meeting minutes.
  - b. SECOND: Carna Brown
  - c. DISCUSSION: None
  - d. MOTION: Passed
3. PacFAA Conference
  - a. Eli's research - found that all other association conferences will be in-person. Brought up FSA Conference and whether it could be something we could possibly use or send out to PacFAA members. It was discussed that most PacFAA members already attend and we concluded that we cannot make the FSA Conference a PacFAA Conference. Eli brought up the Leadership Conference and asked if Kolby knew about it. He wondered if we could get ideas from that. Kolby said she will not be attending.
  - b. Virtual Platform - Need to determine which platform/web, etc. we will use for our conference. Jodie said Arizona used WHOVA and that we paid about \$1700 for less than 60 attendees but this was to join Arizona's conference so cost will be different. She suggested that Eli inquire at his next WASFAA leadership meeting on what they all used in the past. He said he was going to ask Ashley Monroe from AK. Heather said she will contact John Lazzari from Nevada.
4. Pause in PacFAA discussion. Pamela Palermo, Representative at Large joined the meeting. Eli did a quick introduction.
5. PacFAA Conference discussion continued
  - a. Conference Committee - Eli volunteered to be Conference Chair and asked if Heather would help along with Troy for platform and online stuff. They agreed. Kolby volunteered to help as well. It was suggested that we create an actual committee which could/should include other PacFAA members. Conference Date – Eli will contact 'committee' to come up with dates. Jodie reminded that conference dates must be approved by EC. Eli will send out dates for approval via email.
  - b. Eli asked what else needed EC approval.
    - i. Costs/expenses (platform, meal(s), etc.).
    - ii. Charge for conference - Will it include membership? Will it help to subsidize platform expense?
  - c. Need to contact WASFAA, NASFAA, etc. to see if they will be willing to present. We could get ideas by looking at other conference agendas.
  - d. Committee will meet and work with EC via email. Treasurer's Report

- e. Carna said the difference in balance was due to a recently cashed check which was used to pay for the pacfaa.org domain. Troy said the domain is good for 5 years.
  - f. Eli asked about CDs and maturity dates. Carna looked up the information on the bank statement.
    - i. CD ending in 7181 matures on December 11, 2021
    - ii. CD ending in 0426 matures on May 16, 2022
    - iii. CD ending in 3756 matures on October 14, 2022
6. Future meeting schedule
- a. Meet on the first Tuesday of every month (starting December) at 3:30 p.m.
  - b. Heather and/or Carna will send zoom links for future meetings.
7. Adjourn
- a. Motion: Heather Florendo motion to adjourn.
  - b. SECOND: Pamela Palermo
  - c. DISCUSSION: None
  - d. MOTION: Passed
  - e. Meeting adjourned at 11:58 a.m.