

**PacFAA Executive Council**  
**MINUTES**

October 8, 2021  
3:00 p.m. – 4:00 p.m.  
Zoom: Virtual Meeting

**2019-2020 Executive Council:**

Jodie Kuba – Past President  
Eli Jennings - President  
Kolby Santiago – President-Elect  
Heather Florendo – Vice President  
Carna Brown- Treasurer  
Jannine Oyama – Treasurer-Elect  
Troy Takahashi - WebMaster

**Representatives-at-Large:**

**Coordinators**

Eli Jennings:

**Not Present**

Pamela Palermo-requested to be rep at large

1. Call to Order
  - a. Eli Jennings call to order at 3:01pm
2. Approval of Pamela Palermo as Representative-at-Large
  - a. MOTION: Eli Jennings motion to designate Pamela Palermo as Representative-at-Large
  - b. APPROVE: Jannine Oyama
  - c. SECOND: Heather Florendo
  - d. DISCUSSION: None
  - e. MOTION: Passed
3. Approval of Troy Takahashi as Representative-at-Large / Webmaster (official)
  - a. MOTION: Eli Jennings motion to designate Pamela Palermo as Representative-at-Large
  - b. APPROVE: Jannine Oyama
  - c. SECOND: Heather Florendo
  - d. DISCUSSION: None
  - e. MOTION: Passed
4. Budget
  - a. Carna Brown confirmed receipt of Budget for 2021-2022 Outreach and Training (October 4, 2021)
  - b. [Heather Florendo](#) submitted budget proposals for the 2022 PacFaa Conference (October 4, 2021)

- c. Due to the rising concern for following issues: Renewal of the domain name, PO Box renewal, Deciding whether to have a virtual or in person conference so that we could finalize the budget line items.
  - d. After much discussion as to what to do regarding the conference, it was decided that Eli Jennings will do further research and come up with a game plan regarding finalizing if the conference will be virtual or in person. (side note, most other associations are having their conferences in person. )
  - e. Janine Oyama recommends increasing the budget item for Administration to be increased to \$3,000.00 to accommodate for the increased costs.
    - i. MOTION: Heather Florendo motion to move forward with recommendation
    - ii. SECOND: [Kolby Santiago](#)
    - iii. DISCUSSION: None
    - iv. MOTION: Passed
5. Treasurer's Report @ 3:35PM
- a. Carna Brown reviewed Treasurer's Report
    - i. Checking: \$47,460.89
    - ii. Savings: \$11,743.37
  - b. Eli Jennings questioned if the amounts listed in the checking and savings account were the only monies available. Asked that moving forward if the amount listed in our CD's be listed on the Treasurer's report along with the date of maturity. Jannine Oyama clarified that they automatically roll over.
  - c. Carna Brown agreed that moving forward that listing those numbers wouldn't be an issue.
6. Setting up for a follow up meeting with current EC to discuss Roles and Expectations and to follow up with Conference. Meeting date set for October 25'th @ 11 AM.
- a. MOTION: Jannine Oyama motion to move forward with recommendation
  - b. SECOND: Carna Brown
  - c. DISCUSSION: None
  - d. MOTION: Passed
  - e. Meeting adjourned at 3:54 PM