

PacFAA Executive Council

Minutes

February 8, 2021

3:00 p.m. – 4:30 p.m.

Zoom- Virtual

2020-2021 Executive Council:

Jannine Oyama – Past President
Jodie Kuba - President
Eli Jennings – President-Elect
Heather Florendo – Vice President
Carna Brown - Treasurer
Carna Brown – Treasurer-Elect
Johanna Falenofoa - Secretary

Representatives-at-Large:

Kim Harada
Troy Takahashi
Eddy Tsing

Event and Committee Chairs

Frank Green – Financial Aid Night/ Oahu High School
Counselor Training
Jannine Oyama – Nomination & Elections Chair
Troy Takahashi – Web and Conference Registration Chair

Not Present:

Eddy Tsing

1. Call to Order
 - a. Jodie Kuba call to order at 3:03pm
2. Approval of Minutes
 - a. MOTION: Jannine Oyama motioned to approved 1/8/21 Meeting minutes
 - b. SECOND: Heather Florendo
 - c. DISCUSSION: None
 - d. MOTION: Passed
 - e. APPROVED: 2/8/21
3. Treasurer's Report
 - a. Carna Brown provided the following:
 - i. Recent expenses:
 1. (5) Attendees of NASFAA Symposium
 2. QuickBooks Renewal
 3. Wild Apricot Annual Fee
 - ii. Access provided to accountant for review for tax purposes
 - b. Checking
 - i. Previous Balance: \$46,761.60
 - ii. Current Balance: \$44,006.05
 - c. Savings
 - i. Previous Balance: \$11,740.43
 - ii. Current Balance: \$11,741.03
 - d. Pending
 - i. Wild Apricot Annual Fee: \$556.20
4. FAFSA Completion
 - a. Frank Green provided report of FAFSA completion nights

- i. Turnout at FAFSA completion Zoom sessions have not been very high
 - ii. Will start doubling up on schools
 - iii. Big Island: Open to all schools on island to attend any of the session (not individual sessions)
 - iv. FAFSA Completion nights through the end of April 2021
 - 1. Evening sessions from 5:30pm – 7:30pm (Tuesdays & Thursdays)
 - v. Starting March 2021, Financial Aid Nights to target High School Juniors
 - vi. State of Hawaii FAFSA completion rates are some of the highest in the nation
 - vii. There is still a need for a FAO volunteer to assist with FAFSA nights
- 5. Nominations & Elections
 - a. Deadline for nominations passed (including 2nd deadline)
 - b. Two nominations sent, one nomination rescinded
 - i. Frank Green will follow-up with Hawaii Pacific University Financial Aid Director
 - c. Jodie Kuba will reach out to Jeff Anderson to determine interest level for the Executive Council
 - d. Difficulty finding members to volunteer for Executive Council which imperils the continuation of the future of PacFAA
 - e. Jannine Oyama will send out email to extend call for nominations for two more weeks (deadline 2/26/21) to give Jodie Kuba, Frank Green, and Eli Jennings time to reach out to contacts
 - i. Positions needed: President-Elect, Secretary, and Treasurer-Elect
 - ii. President can choose Representatives-at-large from members who show interest but may not want an Executive Council meeting
- 6. Conference 2021
 - a. Jodie Kuba in contact with AASFAA (Arizona Financial Aid Association)
 - i. Will be doing a joint conference with AASFAA (held 3/24/21 & 3/25/21)
 - ii. Conference to begin 8am (Hawaii Time)
 - 1. Jodie Kuba attending another AASFAA meeting on Thursday 2/11/21
 - a. Conference to provide GrubHub code for a breakfast/lunch on 3/24/21 for attendees?
 - b. Possible alternatives: gift card (Amazon, Starbucks)
 - iii. PacFAA would handle registration for PacFAA members and then send information and funds to AASFAA
 - 1. PacFAA would assume the responsibility for the AASFAA fee for participating schools
 - 2. Members would be responsible for \$35 PacFAA fee
 - iv. AASFAA Conference Fee Covers
 - 1. Conference speakers
 - 2. WHOVA App (unsure how to spell or what this is?)
 - 3. Mask?
 - 4. GrubHub/Gift (depending on # of people, PacFAA would supplement costs)
 - v. If there are sessions of interest/suggestions, let Jodie Kuba know to take back to the committee.
 - vi. 2020-21 PacFAA Annual Business Meeting
 - 1. Jannine Oyama proposing to hold PacFAA business meeting & WASFAA and/or NASFAA Session in April 2021 once 2021-22 PacFAA Executive Council determined
 - a. Jodie Kuba will speak to members of AASFAA conference committee during next meeting for more details (PacFAA's cost,

Annual Meeting, WASFAA/NASFAA Training, etc.) and then will send out email for motion to approve details/decisions.

b. WASFAA Conference held in April 2021

7. New Business

a. (5) Executive Council members attended first Leadership Symposium on Tuesday, 2/2/21

b. Shared Drive: Kim Harada will update to take off old members and add in new members

8. Next Meeting

a. Next Meeting TBD

9. Adjourn

a. MOTION: Jannine Oyama motioned to adjourn meeting

b. SECOND: Heather Florendo

c. DISCUSSION: None

d. MOTION: Approved

e. Meeting adjourned at 4:08pm

2021 PacFAA/AASFAA Conference Fee via Email

1. MOTION: Jannine Oyama motioned to approve 2021 Conference fee rates

a. Current PacFAA members to pay \$85 for 2021 PacFAA conference which includes PacFAA membership for 2021-2022 year

b. Non-Current PacFAA members to pay \$120 for 2021 PacFAA conference which includes PacFAA membership for the 2021-2022 year

2. SECOND: Heather Florendo

3. DISCUSSION: None

4. MOTION:

2021-2022 PacFAA Ballot

1. MOTION: Eli Jennings motioned to approve the 2021-2022 PacFAA Executive Council Ballot

a. President-Elect: Kolby Santiago, University of Hawaii at Hilo

b. Vice-President: Heather Florendo, Honolulu Community College

c. Treasurer-Elect: Jannine Oyama, University of Hawaii Community College System

2. SECOND: Troy Takehashi

3. DISCUSSION: None

4. MOTION: