PacFAA Executive Council
Minutes
February 8, 2021
3:00 p.m. – 4:30 p.m.
Zoom- Virtual

2020-2021 Executive Council:
Jannine Oyama – Past President
Jodie Kuba - President
Eli Jennings – President-Elect
Heather Florendo – Vice President
Carna Brown - Treasurer
Carna Brown – Treasurer-Elect
Johanna Falenofoa - Secretary

Representatives-at-Large:
Kim Harada
Troy Takahashi
Eddy Tsing

Event and Committee Chairs
Frank Green – Financial Aid Night/ Oahu High School Counselor Training
Jannine Oyama – Nomination & Elections Chair
Troy Takahashi – Web and Conference Registration Chair

Not Present:
Eddy Tsing

1. Call to Order
   a. Jodie Kuba call to order at 3:03pm

2. Approval of Minutes
   a. MOTION: Jannine Oyama motioned to approved 1/8/21 Meeting minutes
   b. SECOND: Heather Florendo
   c. DISCUSSION: None
   d. MOTION: Passed
   e. APPROVED: 2/8/21

3. Treasurer’s Report
   a. Carna Brown provided the following:
      i. Recent expenses:
         1. (5) Attendees of NASFAA Symposium
         2. QuickBooks Renewal
         3. Wild Apricot Annual Fee
      ii. Access provided to accountant for review for tax purposes
   b. Checking
      i. Previous Balance: $46,761.60
      ii. Current Balance: $44,006.05
   c. Savings
      i. Previous Balance: $11,740.43
      ii. Current Balance: $11,741.03
   d. Pending
      i. Wild Apricot Annual Fee: $556.20

4. FAFSA Completion
   a. Frank Green provided report of FAFSA completion nights
i. Turnout at FAFSA completion Zoom sessions have not been very high
ii. Will start doubling up on schools
iii. Big Island: Open to all schools on island to attend any of the session (not individual sessions)
iv. FAFSA Completion nights through the end of April 2021
   1. Evening sessions from 5:30pm – 7:30pm (Tuesdays & Thursdays)
v. Starting March 2021, Financial Aid Nights to target High School Juniors
vi. State of Hawaii FAFSA completion rates are some of the highest in the nation
vii. There is still a need for a FAO volunteer to assist with FAFSA nights

5. Nominations & Elections
   a. Deadline for nominations passed (including 2nd deadline)
   b. Two nominations sent, one nomination rescinded
      i. Frank Green will follow-up with Hawaii Pacific University Financial Aid Director
   c. Jodie Kuba will reach out to Jeff Anderson to determine interest level for the Executive Council
   d. Difficulty finding members to volunteer for Executive Council which imperils the continuation of the future of PacFAA
   e. Jannine Oyama will send out email to extend call for nominations for two more weeks (deadline 2/26/21) to give Jodie Kuba, Frank Green, and Eli Jennings time to reach out to contacts
      i. Positions needed: President-Elect, Secretary, and Treasurer-Elect
      ii. President can choose Representatives-at-large from members who show interest but may not want an Executive Council meeting

6. Conference 2021
   a. Jodie Kuba in contact with AASFAA (Arizona Financial Aid Association)
      i. Will be doing a joint conference with AASFAA (held 3/24/21 & 3/25/21)
      ii. Conference to begin 8am (Hawaii Time)
         1. Jodie Kuba attending another AASFAA meeting on Thursday 2/11/21
            a. Conference to provide GrubHub code for a breakfast/lunch on 3/24/21 for attendees?
            b. Possible alternatives: gift card (Amazon, Starbucks)
      iii. PacFAA would handle registration for PacFAA members and then send information and funds to AASFAA
         1. PacFAA would assume the responsibility for the AASFAA fee for participating schools
         2. Members would be responsible for $35 PacFAA fee
   b. AASFAA Conference Fee Covers
      1. Conference speakers
      2. WHOVA App (unsure how to spell or what this is?)
      3. Mask?
      4. GrubHub/Gift (depending on # of people, PacFAA would supplement costs)
   v. If there are sessions of interest/suggestions, let Jodie Kuba know to take back to the committee.
   vi. 2020-21 PacFAA Annual Business Meeting
      1. Jannine Oyama proposing to hold PacFAA business meeting & WASFAA and/or NASFAA Session in April 2021 once 2021-22 PacFAA Executive Council determined
         a. Jodie Kuba will speak to members of AASFAA conference committee during next meeting for more details (PacFAA’s cost,
Annual Meeting, WASFAA/NASFAA Training, etc.) and then will send out email for motion to approve details/decisions.

7. New Business
   a. (5) Executive Council members attended first Leadership Symposium on Tuesday, 2/2/21
   b. Shared Drive: Kim Harada will update to take off old members and add in new members

8. Next Meeting
   a. Next Meeting TBD

9. Adjourn
   a. MOTION: Jannine Oyama motioned to adjourn meeting
   b. SECOND: Heather Florendo
   c. DISCUSSION: None
   d. MOTION: Approved
   e. Meeting adjourned at 4:08pm

2021 PacFAA/AASFAA Conference Fee via Email

1. MOTION: Jannine Oyama motioned to approve 2021 Conference fee rates
   a. Current PacFAA members to pay $85 for 2021 PacFAA conference which includes PacFAA membership for 2021-2022 year
   b. Non-Current PacFAA members to pay $120 for 2021 PacFAA conference which includes PacFAA membership for the 2021-2022 year

2. SECOND: Heather Florendo
3. DISCUSSION: None
4. MOTION:

2021-2022 PacFAA Ballot

1. MOTION: Eli Jennings motioned to approve the 2021-2022 PacFAA Executive Council Ballot
   a. President-Elect: Kolby Santiago, University of Hawaii at Hilo
   b. Vice-Present: Heather Florendo, Honolulu Community College
   c. Treasurer-Elect: Jannine Oyama, University of Hawaii Community College System

2. SECOND: Troy Takehashi
3. DISCUSSION: None
4. MOTION: