

PacFAA Meeting Minutes
April 27, 2017
12:00 p.m. – 1:30 p.m.
Windward Community College
45-720 Kea'ahala Road
Kāne'ohe, HI 96744
Hale Alaka'i, Room 118

1. Call to Order
 - a. The meeting called to order by Shawn Domingo, President, at 12:26 p.m., at Windward Community College, Kāne'ohe, HI.
 - b. Members Present:
 - i. Shawn Domingo (via Skype) – President
 - ii. Sherrie Padilla – President Elect
 - iii. Dayna Isa – Past President
 - iv. Jennifer Bradley – Vice President
 - v. Kilohana Miller – Treasurer
 - vi. Kim Harada – Treasurer-Elect
 - vii. Troy Takahashi – Secretary
 - viii. Jeff Anderson – Representative-At-Large
 - ix. Raquel Fulton – Representative-At-Large
 - x. Frank Green (arrived 12:59 p.m.) – FAN/College Goal 808 Committee Chair
 - c. Guests:
 - i. Jannine Oyama – 2017-2018 President Elect
 - ii. Eli Jennings – 2017-2018 Vice President
 - iii. Nani Munekata – 2017-2018 Secretary
2. Approval of Meeting Minutes from 02/07/2017.
 - a. MOTION: Kilohana Miller motioned to approve meeting minutes from 02/07/2017.
 - b. SECOND: Dayna Isa.
 - c. MOTION: Passed.
3. Treasurer's Report
 - a. Kilohana Miller emailed the Treasurer's Report 04-27-17, Budget vs. Actual, PacFAA Conference Expenses, and Committee Budget Request Form prior to the meeting.
 - b. On the Treasurer's Report, the amount in the Checking Account is lower because there is money in the PayPal Account which needs to be transferred. The amount in PayPal is approximately \$7,000. Frank Green needs to contact PayPal in order to set-up the American Savings Bank (ASB) as a designated account so the money can be transferred from PayPal to the ASB Checking Account.
 - c. We are still waiting to receive money from Gear UP for Financial Aid Nights (\$5,000), High School Counselor Workshop (\$3,000), and Annual Conference (\$3,000). We are having an issue with Gear UP, the amounts received will likely be less than what is budgeted.
 - d. Kilohana went over the expenses we had from the 2017 PacFAA Conference. Almost everything increased, but one thing of concern was the PacFAA Board Dinner. Shawn Domingo mentioned that there were twice as many people at the PacFAA Board Dinner this year compared to last year. Sherrie Padilla suggested a budget request is done by the conference committee prior to the conference.
 - e. Shawn Domingo will follow up with Ala Moana about the refund since the expected amount of guests was 100 but the actual amount of guests was 85.
 - f. Kilohana briefly went over the Committee Budget Request Form which he created. Kilohana and Sherrie will discuss the purpose of the form to determine if the form needs to be modified.

4. College Goal 808, Financial Aid Nights, Wrap Up
 - a. Shawn Domingo reported that PacFAA did 68 Financial Aid Night presentations with 18 volunteers. We had 5 additional volunteers compared to last year. Shawn is in contact with the High School Counselors to start setting up their Financial Aid Nights for this year.
5. PacFAA Bylaws
 - a. An email was sent out to the PacFAA membership to vote on the revised PacFAA Bylaws on April 26, 2017. The voting ends on April 30, 2017. We need at least 1/3 of the membership to approve the change. There are a total of 97 active memberships.
6. Training
 - a. PacFAA Fall Training is tentatively set for September 21, 2017 at University of Hawaii – West Oahu.
 - b. High School Counselor Training will be held the same day as the PacFAA Fall Training.
 - c. According to Shawn Domingo, WASFAA is moving up their training. Therefore, we may be able to get a WASFAA trainer.
7. Welcome 2017-2018 Incoming Board
 - a. Executive Council:
 - i. Sherrie Padilla moves from President-Elect to President. Shawn Domingo moves from President to Past President. Welcome back Jannine Oyama who is the President-Elect. Welcome Eli Jennings who is the Vice President. Kim Harada moves from Treasurer-Elect to Treasurer. Welcome back Kilohana Miller who is the Treasurer Elect. Welcome Nani Munekata who is the Secretary.
 - b. At Large Reps will be handled by the new board.
 - c. Committee Chairs will be handled by the new board.
8. Adjourn
 - a. MOTION: Kilohana Miller.
 - b. SECOND: Kim Harada.
 - c. PASSED. Adjourned at 1:03 p.m.