

PacFAA Meeting Minutes

February 5, 2016

1. Call to Order

- a. The meeting was called to order by Dayna Isa, President at 4:03pm at Honolulu Community College, Honolulu, HI.
- b. Members Present
 - i. Dayna Isa-President
 - ii. Shawn Domingo-President Elect
 - iii. Jannine Oyama-Vice President
 - iv. Sherrie Padilla-Secretary
 - v. Kilohana Miller-Treasurer
 - vi. Troy Takahashi-Rep at Large
 - vii. Jeff Anderson-Rep at Large
 - viii. Frank Green-College Goal 808
 - ix. Reyna Iwamoto-Conference Chair

2. Approval of Previous Minutes

- a. MOTION: Jannine Oyama motion to approve minutes as submitted.
- b. SECOND: Kilohana Miller
- c. MOTION: Passed

3. Treasurer's Report

- a. Kilohana Miller sent out the Treasurer's report via email prior to the meeting.
- b. Kilohana expressed thanks to Troy for reminding him to update reimbursement form with the new mileage rate at .54 cents a mile.
- c. Kilohana explained that the deposit to the hotel for the conference has been paid and that is why the checking account is so low right now. Checking balance should be okay as long as there are no major expenses coming up soon. Conference remaining 50% is due 30 days before the conference so there might be a need to transfer money from savings.
- d. Dayna stated that we also have to remember that we have to pay for Kay and Ashley's rooms (3 nights, two people) for their participation at our mini-summer institute. Frank stated that we need to remember to account for their hotel payment differently from conference expenses for historical purposes.
- e. Kilohana gave Frank the information needed for our tax return preparation so that Frank can pass it on to the accountant.

4. College Goal 808 Wrap Up

- a. Frank reported that the number of attendees is actually up 15% from last year. However, close to \$40K was spent helping about 500 students. It is safe to assume that the College Goal 808 format that has been used in the past will not be used in the future. The format for the future will probably be more school-based. Frank wants coordinators from the neighbor islands to take key volunteers out to dinner as a thank you from PacFAA for all the years they have volunteered. Frank is taking the Oahu steering committee out. Frank wants to keep the steering committee active and use them some other form because they are a valuable resource.

5. Financial Aid Nights

- a. Revised formats were discussed due to the change in the 1617 FAFSA availability date to October 1, 2016. Frank and Shawn are going to work with Oahu high schools having a spring event for juniors. There is concern that some high school counselors will not like the earlier date. However, the concern is that there will not be enough volunteers during the October 1 timeline. Sherrie is concerned that this format will not work for Hawaii Island. Frank stated that each island should pick a format that works for their island.
- b. One of the issues expressed regarding FAN's on Oahu was that volunteers showed up at some events that the site coordinator did not know about.
- c. Kilohana stated that they made a big push to have families to create FSA ID's ahead of time but it did not work out well. Families forgot account information and had to wait 30 minutes to retrieve log into the application. It is easier for students to start from the FSA ID and go all the way through.
- d. Frank stated that only 50% of attendees did the survey and about 20% of those indicated they had an issue with the FSA ID.

6. PacFAA Conference

- a. Session updates
 - i. Shawn presented a handout of the tentative sessions. We have not had a keynote for a few years so this year during the first lunch general session there will be a "Why we do what we do" session. This session will address volunteerism for the profession and PacFAA.
- b. Pac Island pre-conference workshop
 - i. Dayna stated that a few people have been in touch with her regarding attending the pre-conference workshop. Dayna asked if Frank was going to put together a Power point presentation that he could be sent to the Pac Island folks. Frank stated that he will revamp the High School Counselor's Workshop presentation for the Pac Island folks.

7. Mini Hawaii Summer Institute (Ashley Munro and Kay Soltis)

- a. Dayna stated that the event is scheduled for March 11-12, 2016 at Windward Community College. Three people have already registered for the mini-institute and that all of them are part of the Pac Island group. The institute will cover everything except return to Title IV.
- b. Dayna announced that the PacFAA Board is invited to the WASFAA sponsored graduation dinner.

8. Volunteers!!!!

- a. Dayna stated that there has been a growing problem getting financial aid professionals to volunteer for FAFSA workshops. Several reasons why FAP's perhaps were not volunteering were discussed. Frank suggested that maybe training was an issue and that PacFAA should arrange training for volunteers. We should try to get outreach staff from the colleges to attend so we can build a broader volunteer base. Sherrie suggested that we survey FAP's at the PacFAA Conference to find out what the barriers are to volunteering.

9. New Business/Other

- a. No new business was reported.

10. Next Meeting--???

11. Adjourn

- a. MOTION: Jannine Oyama motion to adjourn the meeting.
- b. SECOND: Shawn Domingo
- c. MOTION: Passed
- d. Meeting adjourned at 5:25p.m.