

PacFAA Meeting Minutes

December 14, 2015

1. Call to Order

- a. The meeting was called to order by Dayna Isa, President at 10:35 a.m. at Café Sistina, Honolulu, HI.
- b. Members Present
 - i. Dayna Isa—President
 - ii. Shawn Domingo—President Elect
 - iii. Sherrie Padilla—Secretary
 - iv. Kilohana Miller—Treasurer
 - v. Troy Takahashi—Rep at Large
 - vi. Frank Green—College Goal 808

2. Approval of Previous Minutes

- a. MOTION: Kilohana Miller motion to approve minutes as submitted.
- b. SECOND: Shawn Domingo
- c. MOTION: Passed

3. Treasurer's Report

- a. Kilohana Miller sent out the Treasurer's report via email prior to the meeting.
- b. Kilohana had questions regarding how to add grants received to the report as Frank had suggested in the last meeting. Frank said to add one line item under income and one line item under expenses called asset reserve for the beginning and end of the year.
- c. 2016 conference budget is set at \$17,000, the same amount as last year. Reina needs to be notified that the conference budget is now set.
- d. Frank states that the budget is out of balance by \$16,000 and he is wondering why. The conference budgeted income should be more than the \$3,700 that is stated on the treasurer's report. It should be change to \$16,800.
- e. Registration and tax status has expired. Need to do General Excise/Use Tax Return semi-annually in January and July of each year in order to maintain our registration and tax status.
- f. Tax clearance application needs to be done only if we are receiving a grant over \$25,000 from University of Hawaii. Since we are not currently receiving such, then we will wait to file this form until we need it.

4. College Goal 808 Updates

- a. Frank states that a mailing of postcards will be done this year to the families of all high school seniors. The postcard has been designed and is on its way to print.
- b. Will have funds to do CG808 for 2017. We are not sure of the format at this time because of the new October 2016 FAFSA filing date.

5. Financial Aid Nights Updates

- a. Shawn said all the FAN's going well. There are about 15 more still yet to do for this season.
- b. This year, there are 65 presentations 12 presenters. Last year, there were 67 presentations and 14 presenters. We have just enough booklets to get through.

6. PacFAA Conference

- a. Conference program chair has changed
 - i. Shawn will be the conference program chair and Reyna will help. However, Reyna will be unable to attend the conference.
- b. Pac Island pre-conference workshop
 - i. Dayna sent an email to Pac Island members and asked for feedback for sessions they would like for the pre-conference workshop. They requested sessions on verification and Gainful Employment reporting. Kilo asked what specifically they wanted regarding verification. Dayna asked but has not heard any feedback yet. Frank suggested that we leave the GE to Bruce's session during the conference. Frank will use the verification information from the High School Counselor's Workshop slides to provide a presentation on verification.
- c. Conference fees for the 2016 conference will be \$210 for members and \$280 non-members which includes a free membership for both. Late registration will be \$260 and \$330 respectively. We need to get registration up as soon as possible since the conference dates are earlier this year. The conference online registration includes a link for hotel reservation so we need to work with the Ala Moana Hotel in order to get registration up.
- d. Presenters
 - i. Dayna sent out invitations to Dan Mann, Bruce Honer Beverly Baligad, Gus Cobb-Adams, Justin Draeger and Barbara Bickett. She received tentative confirmations from Dan and Bruce. Beverly and Gus have been confirmed. She has not heard back from Justin and Barbara yet.
 - ii. Shawn has confirmed speakers George Covino, Kay Soltis and Ashley Monroe.
 - iii. Dayna asked the board to let her know if there is anyone on our campus who might be a good speaker for the conference.
 - iv. Kilohana suggested that we ask Gear Up staff to present a session on high school students attending college.
 - v. Troy will take care of registration.

7. Mini Hawaii Summer Institute (Ashley Munro and Kay Soltis)

- a. March 11-12, 2016 at Windward Community College
- b. March 12, 2016 PacFAA Board invited to WASFAA sponsored dinner
- c. Proposed cost: \$200 for WASFAA members; \$250 for non-members
- d. This is the first year we will be hosting a WASFAA mini summer institute. Dayna and Ashley worked hard to come up with a budget and proposal to present to the WASFAA board. It was approved unanimously.
- e. Troy has placed the schedule on the PacFAA website.
- f. Ashley asked for the names of three or so presenters to be WASFAA trainers. Dayna recommended Shawn. Shawn recommended Raquel Fulton from HPU.
- g. It's important that we send staff to the mini institute to show our support.
- h. Registration will be through the WASFAA site. It is not open yet. TBD.
- i. Kilohana suggested PacFAA scholarship for the mini institute. Frank suggested 4 scholarships.

7. WASFAA Updates

- a. Dayna reported that a best practice that came out of the EC Meeting in November is to send checks directly to the Treasurer. Shawn brought up the question why PacFAA is not accepting payments online rather than needing to deal with all checks. Troy is going to look into it.
- b. The WASFAA diversity group had a lengthy discussion regarding the name of the committee. NASFAA is big on broadening the scope of diversity. Ethnic diversity is the name of the group now but the question came up if the name should be broadened.
- c. A long discussion took place with the WASFAA training committee regarding future trainings. WASFAA is planning on not offering fall training in light of everything that is happening with Prior-prior year and the October 2016 availability of the FAFSA. Dayna stated that she doesn't know where this leaves PacFAA and our fall activities. Frank stated that PacFAA will still have High School Counselor's Workshops but does not know at what point in the year they will happen.

8. New Business

- a. Hawaii Graduation Initiative.
 - i. Hawaii P-20 folks came to the UH Centralization meeting. It appears as though they are trying to get the UH FA Administrators to address what we are doing to work on Hawaii Graduation Initiative rather than working through PacFAA. Frank stated that PacFAA has worked extensively with P-20 folks on outreach. PacFAA's outreach plan as part of the Hawaii Graduation Initiative includes Financial Aid Nights, CG808, and High School Counselor's Workshops.

9. Next Meeting—January 21, 2015 at 4:30 p.m. at the Travel Institute.

10. Adjourn

- a. MOTION: Kilohana Millier motion to adjourn the meeting.
- b. SECOND: Shawn Domingo
- c. MOTION: Passed
- d. Meeting adjourned at 12:03 p.m.