

PacFAA Meeting Minutes

September 25, 2015

1. Call to Order-
 - a. Meeting was called to order by Dayna Isa, President at 3:41 p.m. at Honolulu Community College.
 - b. Members Present
 - i. Dayna Isa—President
 - ii. Shawn Domingo—President Elect
 - iii. Jannine Oyama—Vice President
 - iv. Sherrie Padilla—Secretary
 - v. Kilohana Miller—Treasurer
 - vi. Jeff Anderson—Rep at Large
 - vii. Troy Takahashi—Rep at Large
 - viii. Frank Green—College Goal 808
 - c. Dayna expressed thanks to Jannine Oyama for hosting the meeting.
 - d. Dayna indicated that the Board had not yet officially appointed Jeff Anderson and Troy Takahashi as Reps at Large.
 - i. MOTION: Shawn Domingo motion to officially appoint Jeff Anderson and Troy Takahashi as Reps at Large.
 - ii. SECOND: Jannine Oyama.
 - iii. MOTION: Passed.
2. Approval of Previous Minutes
 - a. MOTION: Shawn Domingo motion to approve the minutes as submitted.
 - b. SECOND: Kilohana Miller.
 - c. MOTION: Passed.
3. Treasurer's Report
 - a. Kilohana Miller sent out the Treasurer's report via email prior to the meeting.
 - b. Kilohana will be working with Frank on the upcoming budget.
 - c. Kilohana has not made changes to the signing authority on the accounts due to the recent vacancy in the Past President position.
 - d. Frank Green suggested that Kilohana add to the bottom of treasurer's report information about grants acquired and when the funds should be expected to be received. Kilohana will add for the next treasurer's report.
4. College Goal 808 Updates-Frank
 - a. NCAN—awarded PacFAA \$5,000 in grant funds for CG808.
 - b. Frank asked Gear Up for an additional \$9,800 in funds for CG808. Gear Up is reviewing the request and should get back to Frank in a week or so.
 - c. New Sites and Days
 - i. Up on PacFAA website (under events and training)
 - ii. January 20, 2016, Oahu at Castle, Kapolei, Leilehua, Moanalua and Roosevelt High Schools.

- iii. January 24, 2016, Oahu at Farrington, McKinley, Mililani, Radford, and Waipahu High Schools. On Maui at UH Maui College, on Kauai at Kauai Community College, and on Big Island at UH Hilo.
- iv. January 30, 2016, Big Island at Kealakehe High School.
- v. Trying Saturday for the first time at Kealakehe High School.
- vi. Trying a Wednesday evening for the first time at Castle High School.
- vii. Frank expressed concern about FSA ID's and being able to help students complete FAFSA at these events. Kilohana stated that he plans to have sessions at Financial Aid Nights where students and parents can use a computer lab to apply for their FSA ID's in advance of CG808 events. Shawn mentioned that students can actually complete the FAFSA without the FSA ID signature at the CG808 events but then would have to create the FSA ID at a later date to electronically sign the application. Question about which way is the best way to approach the FSA ID issue, using FAN night as FSA ID creation event so students and parents are ready for CG808 or have students do the FAFSA without the FSA ID at CG808. Dayna Isa stated her college has recruitment specialists who will go out in the community and do FSA ID sessions with students. Jannine Oyama brought up the issue is that parents are the ones who really need the help.

5. Financial Aid Nights Updates

- a. Frank stated that an experiment at Castle High School will include FSA ID sessions during FAN
 - i. 2 hour session—1st hour presentation, 2nd hour create FSA ID.
 - ii. Leilehua High School will have the same type of presentation.
 - iii. FAN presentation is done and booklets are ready to go to the printer. Presenters should have them by the end of October.
- b. Shawn is now the FAN Scheduler
 - i. Shawn presented an up-to-date list of schools who have confirmed for FAN's. He asked the group to give him any updates. Lesli Yogi at P-20 is being sent the updates so she can advertise the events.

6. High School Counselor Workshop/PacFAA Fall Training

- a. Dayna stated the event is October 29th at Windward CC
 - i. Bruce Honer will present a federal update webinar in the morning.
 - ii. Frank and Dayna requested from WASFAA to send someone to train on SULA.
 - iii. Frank is working on the presentation for HS Counselors that will include verification, PPY, and the availability of the 17-18 FAFSA on October 1, 2016. He is also gathering information on hot topics from Finaid-L to include in the presentation.
 - iv. Kilohana asked if anyone from the scholarship organizations will be presenting on the outer islands. Frank said he would follow-up.
- b. Dayna is working on the registration piece for FA workshop and it is almost done. She plans to send out the invites by Monday of next week. There is limited seating for the

financial aid training...maximum 70 people. Kilohana asked if the training is open for non-PacFAA members as well as PacFAA members. Dayna indicated that the training is for members and non-members alike. The PacFAA website should allow non-members to register as well as members.

7. PacFAA Conference

- a. Conference program chair appointed
 - i. Reyna Iwamoto has accepted Dayna's invitation to be program chair.
- b. Conference chair-TBA
- c. Kilohana stated that we need a registration chair ASAP so that person can have training and access to the PacFAA registration stuff. Troy volunteered to be registration chair and was appointed by Dayna.
- d. Conference Dates
 - i. At the last Board meeting it was decided that the preferred dates for the 2016 conference would be March 31 and April 1 with April 2 as a follow up for Pacific Islanders. However, Frank checked with the hotel and April 1 is not available at the Ala Moana Hotel at this time. The hotel said they would check with the group that has the meeting rooms reserved for April 1 to make sure they still want that day.
 - ii. Frank stated that we need to come up with another choice for dates. The Board decided that March 13-15, 2016 would be the second choice dates. Frank will talk to the hotel on Monday to see if those dates are available.

8. New Business

- a. FSA ID Training-FSA trainers
 - i. Kilohana expressed that the training was a good idea except that the representative from FSA that presented didn't really have the expertise that his audience was expecting. The event was meant for an audience with no financial aid expertise such as HS counselors, Kamehameha schools, TRIO staff, etc.
- b. Mark Takai
 - i. Mark Takai is a candidate running for Congress. His office contacted FSA and requested a federal trainer to attend an event that his office was hosting. FSA referred his office to PacFAA. Jannine and Frank attended the event on behalf of PacFAA. They had a table at the event and Frank did a 6 minute presentation. Mark Takai's office gave PacFAA a certificate of appreciation. Frank expressed a concern about PacFAA attending events such as these in the future because the event was essentially a political campaigning event and not for the purpose of providing financial aid assistance and information. Discussion was that PacFAA will decline invitations to events such as these in the future and instead, refer interested parties to the outreach events we offer.
- c. Past President
 - i. Adam Hatch will not be coming back to financial aid in Hawaii. Bylaws state the President can appoint someone who has been President of PacFAA previously as

Past President with the approval of the Executive Council. Dayna has asked Cathy Bio to fill the Past President vacancy and she has agreed.

1. MOTION: Kilohana Miller motion to appoint Cathy Bio as Past President.
2. SECOND: Shawn Domingo.
3. MOTION: Passed.

d. Bylaws

i. Dayna has made adjustments to the sub-committee that is reviewing the association bylaws since Adam's departure.

1. Cathy and Frank will review/revise Article 6
2. Shawn will review/revise Article 3
3. Kilohana will review/revise Article 9
4. Dayna and Shawn will review/revise Article 4

e. Signing Authority for Financial Accounts

i. Kilohana asked about signing authority now that the new board has taken over and Adam has left his position as Past President. Reflect the minutes to show remove Adam Hatch, Past-President from signing authority and add Shawn Domingo, President Elect and Jannine Oyama, Vice President for signing authority on the PacFAA checking and savings accounts.

9. Next meeting—December 14, 2015. Location TBA

10. Adjourn

- a. MOTION: Shawn Domingo motion to adjourn the meeting.
- b. SECOND: Jeff Anderson.
- c. MOTION: Passed.
- d. Meeting adjourned at 5:10 p.m.